

Mẫu viết thư bằng tiếng anh A2

Thư xin lỗi

TASK 3: WRITING A LETTER

You missed your date to go to the movies with a friend. Write a letter explaining why you missed the appointment and apologizing to your friend.

Gợi ý bài mẫu:

Dear,

I'm writing to apologize for missing the movie yesterday. My mother was sick and I had to take her to the hospital right away. I feel terrible for letting you down and I hope we can reschedule soon.

Sincerely,

.....

Thư xin việc

TASK 3: WRITING A LETTER

You want to apply for a cashier position at a cake shop. Please write a letter to the store owner to apply for this position.

Gợi ý bài mẫu:

Dear,

I am writing to express my interest in the cashier position at your cake shop. I have a strong background in customer service and handling transactions, and I am eager to contribute to your team. Please find my resume attached.

Sincerely,

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Thư phàn nàn

TASK 3: WRITING A LETTER

Write a letter complaining about a problem with a food store's delivery service.

Gợi ý bài mẫu:

Dear Manager,

I am writing to express my dissatisfaction with the recent delivery service from your food store. The delivery was late, and when it arrived, some items were missing and others were damaged. This experience has been disappointing, and I hope for improvements in the future.

Sincerely,

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Thư cảm ơn

TASK 3: WRITING A LETTER

Write a thank you letter to a friend for sending you a birthday gift.

Gợi ý bài mẫu:

Dear,

I hope this letter finds you well. I wanted to express my heartfelt gratitude for the wonderful birthday gift you sent me. Your thoughtful gesture meant a lot to me, and I am truly grateful for your friendship.

Warm regards,

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Thư mời

TASK 3: WRITING A POSTCARD

You are spending your holiday in Ho Chi Minh city. Write a postcard to one of your friends.

Gợi ý bài mẫu:

Dear,

Greetings from Ho Chi Minh City! The weather is warm, and the city is bustling with energy. I've been exploring the vibrant streets, trying delicious local cuisine, and immersing myself in the rich culture. Wish you were here to experience it with me!

Best,

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Thư yêu cầu

TASK 3: WRITING A LETTER

Write a letter requesting a leave of absence from school for personal reasons.

Gợi ý bài mẫu:

Dear,

I am writing to request a leave of absence from school for personal reasons. Due to unforeseen circumstances, I need some time off to attend to urgent family matters. I assure you that I will make every effort to catch up on missed work upon my return.

Sincerely,

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